

STUDENT SUCCESS PROGRAMS, INC.

DBA – AUDEO CHARTER SCHOOL · THE CHARTER SCHOOL OF SAN DIEGO · LAUREL PREPARATORY ACADEMY
(A California Non-Profit Public Benefit Corporation)

Len Hering RADM, USN (ret) – President

Jim Hernandez – Member, Jennifer Montgomery – Member, Barbara Peluso – Member, Roman Rubio - Member

ANNUAL BOARD OF DIRECTORS

MEETING MINUTES

Thursday, June 22, 2017, 9:00 a.m.

8776 Lake Murray Boulevard, San Diego, CA 92119

1. OPEN SESSION

1.1. Call to Order

Hering called the meeting to order at 9:00 a.m.

1.2. Roll Call

Board Members and Staff introduced themselves.

1.3. Establishment of Quorum

It was moved by Montgomery and seconded by Rubio that the following directors, constituting a quorum of Student Success Programs Board were present: Len Hering, Jennifer Montgomery, Roman Rubio

Absent: Jim Hernandez, Barbara Peluso

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

Staff members present: Lynne Alipio, Angela Neri, Tim Tuter

1.4. Pledge of Allegiance

Hering lead all in the Pledge of Allegiance.

1.5. Approval of Agenda

It was moved by Rubio and seconded by Montgomery to Approve the Agenda.

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

2. PUBLIC COMMENT

2.1. Non-agenda Public Comment

There were no comments from the public.

2.2 Agenda Public Comment

There were no comments from the public.

3. ADMINISTRATIVE ITEMS

3.1. Chief Executive Officer's Report

3.1.1. Hertz Award Video Presentation

The Board congratulated Mary Bixby and Jeanette Perez.

3.2. Strategic Plan Update

3.2.1. The Board reviewed the Audeo Charter School School Participation Reports for the period of 2016-2017, Month 6 - Month 11

3.2.2. The Board reviewed the Charter School of San Diego Participation Reports for the period of 2016-2017, Month 6 - Month 11

3.2.3. The Board reviewed the Laurel Preparatory Academy Participation Reports for the period of 2016-2017, Month 6 - Month 11

4. ACTION ITEMS

4.1. Approval of Board Evaluations

It was moved by Rubio and seconded by Montgomery to Approve the Board Evaluations.

Ayes 3 -, Nays- 0, Absent - 2, Abstain -0, Motioned Approved.

4.2. Approval of 2017-2018 Board Meeting Dates

Thursday, October 19, 2017, Thursday, February 22, 2017, Thursday, June 21, 2017

It was moved by Montgomery and seconded by Rubio to Approve the 2017-2018 Board Meeting Dates

Ayes 3 -, Nays- 0, Absent - 2, Abstain -0, Motioned Approved.

4.3. Approval of a six-month extension in the term of office of President of the Board , Len Hering, RADM, USN (ret), pursuant to Article 4, Section 4.4 of the Bylaws, wherein the extension is essential for the continuity of Board management and affairs

It was moved by Rubio and seconded by Montgomery to Approve the six-month extension in the term of office of President of the Board , Len Hering, RADM, USN (ret), pursuant to Article 4, Section 4.4 of the Bylaws, wherein the extension is essential for the continuity of Board management and affairs.

Ayes 2 -, Nays- 0, Absent - 2, Abstain -1 (*Hering*), Motioned Approved.

4.4. Approval of the Amended Bylaws

It was moved by Montgomery and seconded by Rubio to Approve the Amended Bylaws

Ayes 3 -, Nays- 0, Absent - 2, Abstain -0, Motioned Approved.

4.5. Approval of the Contracted Annual Compensation Increase for the President and Chief Executive Officer Per Gov. Code Section 3511.11.1 -3511.2

There was no input regarding staff report or recommendation. The Board discussed and confirmed that Jennifer Montgomery is no longer an employee for Student Success Programs and Roman Rubio vote is based on Rule of Necessity—Remote Interest.

It was moved by Montgomery and seconded by Rubio to Approve the Contracted Annual Compensation Increase for the President and Chief Executive Officer Per Gov. Code Section 3511.11.1 -3511.2.

Ayes 3 -, Nays- 0, Absent - 2, Abstain -0, Motioned Approved.

4.6. Approval of the Contracted Annual Compensation Increase for the Chief Business Officer Per Gov. Code Section 3511.11.1 - 3511.2

It was moved by Montgomery and seconded by Rubio to Approve the Contracted Annual Compensation Increase for the Chief Business Officer Per Gov. Code Section 3511.11.1 - 3511.2

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.7. Approval of the Contracted Annual Compensation Increase for the Executive Director Per Gov. Code Section 3511.11.1 - 3511.2

It was moved by Montgomery and seconded by Rubio to Approve the Contracted Annual Compensation Increase for the Executive Director Per Gov. Code Section 3511.11.1 - 3511.2

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.8. Approval for Obtaining Key Person Case Design

It was moved by Rubio and seconded by Montgomery to table the agenda item for Approval to Obtain Key Person Case Design to the October Board Meeting.

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.9. Approval of Meeting Minutes for March 30, 2017

It was moved by Rubio and seconded by Montgomery to Approve the Meeting Minutes for March 30, 2017

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.10. Discuss and Consider dates to propose for the board comprehensive training for Brown Act, PRA and Conflict of Interest Code

It was moved by Rubio and seconded by Montgomery to have the Board Secretary coordinate two session dates for Members to participate via webinar and/or at a host location.

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.11. Action Items Identical for The Charter School of San Diego, Audeo Charter School, and Laurel Preparatory Academy

4.11.1. Approval of the Mutual Agreement to Terminate the Amendment Master Agreement for Services

It was moved by Rubio and seconded by Montgomery to Approve the Mutual Agreement to Terminate the Amendment Master Agreement for Services

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.11.2. Approval of the Three Year Audit Engagement Agreement

It was moved by Rubio and seconded by Montgomery to Approve the Three Year Audit Engagement Agreement

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.11.3. Approval of 2017-2018 Pupil Attendance Calendar

It was moved by Montgomery and seconded by Rubio to Approve the 2017-2018 Pupil Attendance Calendar

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.11.4. Approval of the San Diego County Office of Education Resolutions

4.11.4.1. Designating Authorized Agent to Receive Mail and Pick Up Warrants

4.11.4.2. Payment Order Resolution

4.11.4.3. Authorizing Credentials Department to Release Held Warrants to Employees

It was moved by Montgomery and seconded by Rubio to Approve the

Designating Authorized Agent to Receive Mail and Pick Up Warrants

Payment Order Resolution

Authorizing Credentials Department to Release Held Warrants to Employees

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.11.5. Approval of Declaration of Need for Fully Qualified Teachers

It was moved by Montgomery and seconded by Rubio to Approve the Declaration of Need for Fully Qualified Teachers
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.11.6. Approval of Suicide Prevention Policy

It was moved by Montgomery and seconded by Rubio to Approve the Suicide Prevention Policy
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.11.7. Approval of Supervision Policy

It was moved by Rubio and seconded by Montgomery to Approve the Supervision Policy
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.11.8. Approval of Amended Board Policy 2130 Membership

It was moved by Montgomery and seconded by Rubio to Approve the Amended Board Policy 2130 Membership
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.12. Action Items Specific to The Audeo Charter School

4.12.1. Final Approval of College Readiness Block Grant Plan

It was moved by Rubio and seconded by Montgomery for Final Approval of the College Readiness Block Grant Plan
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.12.2. Approval of 2nd Interim Report

It was moved by Rubio and seconded by Montgomery to Approve the 2nd Interim Report
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.12.3. Review the FY 2016-17 May Revised Budget Assumptions and Approval of FY 2016-17 May Revised Budget
The Board reviewed the FY 2016-17 Budget Assumptions. It was moved by Rubio and seconded by Montgomery to Approve the FY 2016-17 May Revised Budget

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.12.4. Review the FY 2017-18 Preliminary Operational Budget Assumptions and Approval of FY 2017-18 Preliminary Operational Budget

The Board reviewed the FY 2017-18 Budget Assumptions. It was moved by Montgomery and seconded by Rubio to Approve the FY 2017-18 Preliminary Operational Budget

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.12.5. Approval of FY 2017-18 Education Protection Account (EPA) Resolution and Expenditure Plan

It was moved by Rubio and seconded by Montgomery to Approve the FY 2017-18 Education Protection Account (EPA) Resolution and Expenditure Plan

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.12.6. Approval of the 2017-2018 Local Control and Accountability Plan and Annual Update

It was moved by Rubio and seconded by Montgomery to Approve the 2017-2018 Local Control and Accountability Plan and Annual Update

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.12.7. Approval of the Local Education Agency Plan and Single Plan for Student Achievement

It was moved by Montgomery and seconded by Rubio to Approve the Local Education Agency Plan and Single Plan for Student Achievement

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.12.8. Approval of Renewal of Lease Agreement for APN#488-400-026-4

It was moved by Rubio and seconded by Montgomery to Approve the Renewal of Lease Agreement for APN#488-400-026-4

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.12.9. Approval of the Consolidated Application for

- 4.12.9.1. 2017-2018 Certificate of Assurance
- 4.12.9.2. 2017-2018 Protected Prayer Certification
- 4.12.9.3. 2017-2018 Application for Funding

It was moved by Montgomery and seconded by Rubio to Approve the 2017-2018
Certificate of Assurance
Protected Prayer Certification
Application for Funding

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.13. Action Items Specific to The Charter School of San Diego Only

4.13.1. Final Approval of College Readiness Block Grant Plan

It was moved by Rubio and seconded by Montgomery for Final Approval of the College Readiness Block Grant Plan

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.13.2. Approval of 2nd Interim Report

It was moved by Montgomery and seconded by Rubio to Approve the 2nd Interim Report

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.13.3. Review the FY 2016-17 May Revised Budget Assumptions and Approval of FY 2016-17 May Revised Budget

The Board reviewed the FY 2016-17 Budget Assumptions. It was moved by Montgomery and seconded by Rubio to Approve the FY 2016-17 May Revised Budget

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.13.4. Review the FY 2017-18 Preliminary Operational Budget Assumptions and Approval of FY 2017-18 Preliminary Operational Budget

The Board reviewed the FY 2017-18 Budget Assumptions. It was moved by Rubio and seconded by Montgomery to Approve the FY 2017-18 Preliminary Operational Budget

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.13.5. Approval of FY 2017-18 Education Protection Account (EPA) Resolution and Expenditure Plan
It was moved by Rubio and seconded by Montgomery to Approve the FY 2017-18 Education Protection Account (EPA) Resolution and Expenditure Plan
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.13.6. Approval of the 2017-2018 Local Control and Accountability Plan and Annual Update
It was moved by Rubio and seconded by Montgomery to Approve the 2017-2018 Local Control and Accountability Plan and Annual Update
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.13.7. Approval of the Local Education Agency Plan and Single Plan for Student Achievement
It was moved by Rubio and seconded by Montgomery to Approve the Local Education Agency Plan and Single Plan for Student Achievement
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.13.8. Ratification of Facility Lease Renewal APN#450-420-04-00
It was moved by Rubio and seconded by Montgomery to Approve the Ratification of Facility Lease Renewal APN#450-420-04-00
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.13.9. Approval of the Consolidated Application for
4.13.9.1. 2017-2018 Certificate of Assurance
4.13.9.2. 2017-2018 Protected Prayer Certification
4.13.9.3. 2017-2018 Application for Funding
It was moved by Montgomery and seconded by Rubio to Approve the 2017-2018
Certificate of Assurance
Protected Prayer Certification
Application for Funding

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.14. Action Items Specific to Laurel Preparatory Academy

4.14.1. Final Approval of College Readiness Block Grant Plan
It was moved by Rubio and seconded by Montgomery for Final Approval of the College Readiness Block Grant Plan
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.14.2. Approval of 2nd Interim Report
It was moved by Montgomery and seconded by Rubio to Approve the 2nd Interim Report
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.14.3. Review the FY 2016-17 May Revised Budget Assumptions and Approval of FY 2016-17 May Revised Budget
The Board reviewed the FY 2016-17 Budget Assumptions. It was moved by Montgomery and seconded by Rubio to Approve the FY 2016-17 May Revised Budget
Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.14.4. Review the FY 2017-18 Preliminary Operational Budget Assumptions and Approval of FY 2017-18 Preliminary Operational Budget

The Board reviewed the FY 2017-18 Budget Assumptions. It was moved by Montgomery and seconded by Rubio to Approve the FY 2017-18 Preliminary Operational Budget

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.14.5. Approval of FY 2017-18 Education Protection Account (EPA) Resolution and Expenditure Plan

It was moved by Montgomery and seconded by Rubio to Approve the FY 2017-18 Education Protection Account (EPA) Resolution and Expenditure Plan

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.14.6. Approval of the 2017-2018 Local Control and Accountability Plan and Annual Update

It was moved by Rubio and seconded by Montgomery to Approve the 2017-2018 Local Control and Accountability Plan and Annual Update

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

4.14.7. Approval of the Consolidated Application for

4.14.7.1. 2017-2018 Certificate of Assurance

4.14.7.2. 2017-2018 Protected Prayer Certification

4.14.7.3. 2017-2018 Application for Funding

It was moved by Rubio and seconded by Montgomery to Approve the 2017-2018 Certificate of Assurance

Protected Prayer Certification

Application for Funding

Ayes 3 –, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

5. BOARD ANNOUNCEMENTS AND COMMENTS

There were no announcements and comments by the Board.

6. ADJOURNMENT

It was moved by Rubio and seconded by Montgomery to adjourn the meeting at 11:04 a.m.

Ayes –3, Nays- 0, Absent – 2, Abstain –0, Motioned Approved.

Next Regular Board Meeting: October 19, 2017, Time/Location - TBA

Meeting Agenda available at: www.charterschool-sandiego.net, www.audeocharterschool.net, www.laurelprep.com